

# **RACCOON TOWNSHIP SUPERVISORS**

1234 State Route 18 • Aliquippa, PA 15001 • 724-495-6587 • Fax 724-495-2707

## **REORGANIZATION MEETING AGENDA**

**January 6, 2025**

1. **Call to Order by Township Solicitor.** The Solicitor will conduct the meeting until the Chairman is elected, who will then conduct the remainder of the Reorganization Meeting.

2. **Roll Call**

3. **Agenda:** Motion to approve the Agenda as posted on the Township Website, Township Municipal Building, and Meeting place, pursuant to Sunshine Act notification requirements.

4. **Public Comment on Agenda Items**

5. **Appoint:** Chairman Vice Chairman

6. **Re-Appoint:** Secretary-Treasurer: Christy M. Piatkowski

Motion to approve and authorize execution of the continued full-time employment of Township Secretary-Treasurer Christy Piatkowski, as set forth in the At-Will Employment Agreement for Township Full-Time Position of Secretary-Treasurer, dated January 6, 2025.

7. **Re-Appoint Township Employees:**

Police: Benjamin Fenchak, Derrek Valimont, James Brown III  
Public Works Department: Jay Morris, James Metalik

8. **Appointments:**

**Position:**

Solicitor  
Engineer  
UCC Building Code Official  
Zoning Officer  
Vacancy Board Chairman  
Agricultural Secure Committee Chairman  
BCRCOG Delegate  
BCRCOG Alternate  
CAO for Municipal Pension Plans  
Depository for all accounts  
Sewage Enforcement Officer  
Alternate Sewage Enforcement Officer  
Emergency Management Coordinator  
Veterans Service Center Advisory Board Rep

**Appointee:**

McMillen, Urick, Tocci & Jones  
TBA  
MDIA  
Pella Consulting: Owen Pella  
Vito Farelli  
Board Chairman  
Shawn Malackanich  
Tom Marshall  
Township Secretary-Treasurer  
First National Bank  
Jeff Winkle  
A G-Squared Services  
Vacant - TBA  
Vito Farelli

9. **Board Appointments:**

**Position:**

- Planning Commission:

**Current Appointee:**

Motion to approve re-appointment:

Planning Commission: Term to expire 12/31/2029      Donald Moore  
Term to expire 12/31/2029      Daniel Domsic

Planning Commission Current Appointments:

Term to expire 12/31/2025      Vacant  
Term to expire 12/31/2027      James Harvey  
Term to expire 12/31/2028      Eric Parrish  
No Term Expiration      Jeanie Parrish

- Zoning Hearing Board:

Motion to approve Resolution R-03-2025- Re-Appointment of James Brocklesby on the Zoning Hearing Board- term to expire 12/31/2027

Zoning Hearing Board Current Appointments:

Term to expire 12/31/2025      Jeanie Parrish  
Term to expire 12/31/2026      Gavin Buxton  
Term to expire 12/31/2026      Vacant

- Recreation Board:

Recreation Board Current Appointments  
Term to expire 12/31/2025      Melanie Maslo  
Term to expire 12/31/2025      Darryl Ann Brocklesby  
Term to expire 12/31/2025      Vacant  
Term to expire 12/31/2027      George Girata  
Term to expire 12/31/2028      Jeanie Parrish  
Term to expire 12/31/2028      Patty Hysong  
No term Expiration      Shawn Malackanich

**10. Set Wages & Salaries**

Union Employees as per negotiated contracts.

**11. PSATS Educational Conference – May 4-7, 2025.; Hershey, PA**

- Approve attendance
- Name voting delegate and alternate voting delegate
- Set per diem rate for meals (prior years set at \$70.00/ day)

**12. Set Treasurer’s bond: \$2,000,000.00.**

**13. Set regular monthly meeting nights and time for 2025:** 2<sup>nd</sup> Tuesday @ 7:00 PM with the exception of the June meeting being the 1<sup>st</sup> Tuesday @ 7:00 pm due to the Raccoon Fireman’s Fair. The regular Supervisor’s meetings will be held at the Raccoon Township Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised. Advertised on 12/05/2024.

**14. Set work session meeting nights and time for 2025 if desired:** 4<sup>th</sup> Tuesday @ 7:00 PM. The work session meetings will be held at the Raccoon Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised.

Advertised on 12/05/2024

**15. Appoint Department Heads:**

- a. Public Works
- b. Police
- c. Office

**16. Appoint Liaisons:**

- a. Planning Commission
- b. Recreation Board
- c. Legal and Engineering

**17. Auditors Meeting - Wednesday, 1/07/2025:**

- a. Appoint Supervisor to attend.
- b. Recommend wages for Supervisors when working in any capacity for the Township- currently set at \$15.00/hour.

**18. 2025 Mileage Rate:** Set 2025 mileage rate to IRS Milage Rate for 2025 as \$0.70 cents/mile.

**19. Resolution #R-1-2025:** Setting 2025 Fire Hydrant Assessment at rate of \$25.00 and Penalty Rate of \$28.00.

**20. Resolution #R-2-2025:** Setting 2025 Uniformed Pension Contribution.

**21. Authorize Treasurer to process payments:** Motion authorizing the Treasurer to process payment for operational expenses, which are received after the regular monthly Supervisors' meeting and become due prior to the next Supervisors' meeting.

**22. Purchasing approval:** Motion to permit Public Works Director, Police Chief, Secretary-Treasurer to purchase supplies and equipment needed to keep departments functioning properly: up to \$200.00 with approval of one Supervisor, over \$200.00 with approval of two Supervisors, excluding emergency situations; all purchases to be assigned a PO number.

**23. Adjourn to Regular Supervisors' Meeting.**