

RACCOON TOWNSHIP SUPERVISORS

1234 State Route 18 • Aliquippa, PA 15001 • 724-495-6587 • Fax 724-495-2707

REORGANIZATION MEETING AGENDA

January 5, 2026

1. Call to Order by Township Solicitor. The Solicitor will conduct the meeting until the Chairman is elected, who will then conduct the remainder of the Reorganization Meeting.

2. Roll Call

3. Agenda: Motion to approve the Agenda as posted on the Township Website, Township Municipal Building, and Meeting place, pursuant to Sunshine Act notification requirements.

4. Public Comment on Agenda Items

5. Appoint: Chairman Vice Chairman

6. Re-appoint: Police Chief: Benjamin Fenchak

Motion to approve and authorize execution of the continued full-time employment of Township Police Chief Benjamin Fenchak, as set forth in the Employment Agreement for Township Full-Time Position of Police Chief, effective October 1, 2025

7. Re-Appoint: Secretary-Treasurer: Christy M. Piatkowski

Motion to approve and authorize execution of the continued full-time employment of Township Secretary-Treasurer Christy Piatkowski, as set forth in the At-Will Employment Agreement for Township Full-Time Position of Secretary-Treasurer, dated January 5, 2026.

8. Re-Appoint Township Employees:

Police: Derrek Valimont, James Brown III, Terry Lucas
Public Works Department: Jay Morris, James Metalik

9. Appointments:

Position:

Solicitor
Engineer
UCC Building Code Official
Zoning Officer
Vacancy Board Chairman
Agricultural Secure Committee Chairman
BCRCOG Delegate
BCRCOG Alternate
CAO for Municipal Pension Plans
Depository for all accounts
Sewage Enforcement Officer
Alternate Sewage Enforcement Officer
Emergency Management Coordinator
Veterans Service Center Advisory Board Rep

Appointee:

McMillen, Urick, Tocci & Jones
Shoup Engineering
MDIA
Pella Consulting: Owen Pella
Vito Farelli
Board Chairman
Shawn Malackanich
Tom Marshall
Township Secretary-Treasurer
First National Bank
Jeff Winkle
TBA
Vacant - TBA
Vito Farelli

10. Board Appointments:

Position:

Current Appointee:

- Planning Commission:

Motion to approve re-appointment:

Planning Commission: Term to expire 12/31/2029

Paul Adams

Planning Commission Current Appointments:

Term to expire 12/31/2026

James Brocklesby

Term to expire 12/31/2027

Eric Parrish

Term to expire 12/31/2028

Donald Moore

Term to expire 12/31/2028

Daniel Domsic

No Term Expiration

Jeanie Parrish

- Zoning Hearing Board:

Zoning Hearing Board Current Appointments:

Term to expire 12/31/2026

Gavin Buxton

Term to expire 12/31/2026

Josh Sheldon

Term to expire 12/31/2027

Shaun Morse

Term to expire 12/31/2028

Vacant

- Recreation Board:

Motion to appoint:

Recreation Board Term to expire 12/31/2028

Patricia Butler

Motion to reappoint:

Recreation Board Term to expire 12/31/2030

Darryl Ann Brocklesby

Recreation Board Current Appointments

Term to expire 12/31/2027

Carol Morse

Term to expire 12/31/2028

Erin Sheldon

Term to expire 12/31/2030

Melanie Maslo

No term Expiration

Shawn Malackanich

11. Set Wages & Salaries

Union Employees as per negotiated contracts.

12. PSATS Educational Conference – April 19-22, 2025.; Hershey, PA

- a. Approve attendance
- b. Name voting delegate and alternate voting delegate
- c. Set per diem rate for meals (prior years set at \$70.00/ day)

13. Set Treasurer's bond: \$2,000,000.00.

14. Set regular monthly meeting nights and time for 2026: 2nd Tuesday @ 8:00 PM with the exception of the June

meeting being the 1st Tuesday @ 8:00 pm due to the Raccoon Fireman's Fair. The regular Supervisor's meetings will be held at the Raccoon Township Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised. Advertised on 12/05/2025.

- 15. Set work session meeting nights and time for 2026 if desired:** 4th Tuesday at 8:00 PM. The work session meetings will be held at the Raccoon Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised. Advertised on 12/05/2025

16. Appoint Department Heads:

- a. Public Works
- b. Police
- c. Office

17. Appoint Liaisons:

- a. Planning Commission
- b. Recreation Board
- c. Legal and Engineering

18. Auditors Meeting - Wednesday, 1/06/2026:

- a. Appoint Supervisor to attend.
- b. Recommend wages for Supervisors when working in any capacity for the Township- currently set at \$15.00/hour.

- 19. 2026 Mileage Rate:** Set 2026 mileage rate to IRS Milage Rate for 2026 as \$0.68 cents/mile.

- 20. Resolution #R-1-2026:** Setting 2026 Fire Hydrant Assessment at rate of \$25.00 and Penalty Rate of \$28.00.

- 21. Resolution #R-2-2026:** Setting 2026 Uniformed Pension Contribution.

- 22. Resolution # R-3-2026:** Resolution entering into an agreement with the Township of Potter to permit Linda McCoy, the deputy Tax collector for Potter Township, to collect Real Estate and School Taxes along with Fire Hydrant Fees for Raccoon Township because of the vacancy in the office of Tax Collector in the taxing district of the Township of Raccoon.

- 23. Authorize Treasurer to process payments:** Motion authorizing the Treasurer to process payment for operational expenses, which are received after the regular monthly Supervisors' meeting and become due prior to the next Supervisors' meeting.

- 24. Purchasing approval:** Motion to permit Public Works Director, Police Chief, Secretary-Treasurer to purchase supplies and equipment needed to keep departments functioning properly: up to \$200.00 with approval of one Supervisor, over \$200.00 with approval of two Supervisors, excluding emergency situations; all purchases to be assigned a PO number.

- 25. Adjourn to Regular Supervisors' Meeting.**