

# **RACCOON TOWNSHIP SUPERVISORS**

1234 State Route 18 • Aliquippa, PA 15001 • 724-495-6587 • Fax 724-495-2707

## **REORGANIZATION MEETING AGENDA**

**January 2, 2024**

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda:** Motion to approve the Agenda as posted on the Township Website, Township Municipal Building, and Meeting place, pursuant to Sunshine Act notification requirements

### **4. Public Comment on Agenda Items**

**5. Appoint:** Chairman Vice Chairman

**6. Re-Appoint:** Secretary-Treasurer: Christy M. Piatkowski

Motion to approve and authorize execution of the continued full-time employment of Township Secretary-Treasurer Christy Piatkowski, as set forth in the At-Will Employment Agreement for Township Full-Time Position of Secretary-Treasurer, dated January 2, 2024.

### **7. Re-Appoint Township Employees:**

Police: Michele Fink, Benjamin Fenchak, Derrek Valimont  
Public Works Department: Jay Morris

### **8. Appointments:**

**Position:**

Solicitor  
Engineer  
UCC Building Code Official  
Zoning Officer  
Vacancy Board Chairman  
Agricultural Secure Committee Chairman  
BCRCOG Delegate  
BCRCOG Alternate  
CAO for Municipal Pension Plans  
Depository for all accounts  
Sewage Enforcement Officer  
Alternate Sewage Enforcement Officer  
Emergency Management Coordinator  
Veterans Service Center Advisory Board Rep

**Appointee:**

McMillen, Urick, Tocci & Jones  
Shoup Engineering  
MDIA  
Pella Consulting: Owen Pella  
Vito Farelli  
Board Chairman  
Shawn Malackanich  
Tom Marshall  
Township Secretary-Treasurer  
First National Bank  
Jeff Winkle  
A G-Squared Services  
Vacant- TBA  
Vito Farelli

### **9. Board Appointments:**

**Position:**

- Planning Commission:

Motion to approve re-appointment:  
Planning Commission: term to expire 12/31/2028

**Current Appointee:**

Eric Parrish

Planning Commission Current Appointments:

Term to expire 12/31/2024	Donald Moore
Term to expire 12/31/2024	Daniel Domsic
Term to expire 12/31/2025	Vacant
Term to expire 12/31/2027	James Harvey
No Term Expiration	Jeanie Parrish

- Zoning Hearing Board:

Motion to approve Resolution R-03-2024- Re-Appointment of Gavin Buxton on the Zoning Hearing Board- term to expire 12/31/2026

Zoning Hearing Board Current Appointments:

Term to expire 12/31/2024	James Brocklesby
Term to expire 12/31/2025	Jeanie Parrish
Term to expire 12/31/2026	Vacant

- Recreation Board:

Motion to approve Re-Appointment:  
Recreation Board: term to expire 12/31/2028

Patty Hysong

Motion to approve New Appointment:  
Recreation Board: term to expire 12/31/2028

Jeanie Parrish

Recreation Board Current Appointments

Term to expire 12/31/2025	Melanie Maslo
Term to expire 12/31/2025	Will Enders Jr.
Term to expire 12/31/2025	Vacant
Term to expire 12/31/2027	George Girata
No term Expiration	Shawn Malackanich

## 10. Set Wages & Salaries

Union Employees as per negotiated contracts.

## 11. PSATS Educational Conference – April 14-17, 2024.; Hershey, PA

- a. Approve attendance
- b. Name voting delegate and alternate voting delegate
- c. Set per diem rate for meals (prior years set at \$70.00/ day)

## 12. Set Treasurer's bond: \$2,000,000.00.

13. Discussion/Motion to approve Resolution R-4-2024 - A Resolution Appointing Linda McCoy (Potter Township) to fill the position of Township Tax Collector.
14. Discussion/Motion to approve the Agreement between Raccoon Township and Potter Township, and authorize Chairman Malloy to execute all documents necessary to effectuate the same.
15. Discussion/ Motion to approve Resolution R-5-2024 0 A Resolution Appointing Albert Palsa to a two-year term to fill the vacant position of Township Auditor.
16. **Set regular monthly meeting nights and time for 2024:** 2<sup>nd</sup> Tuesday @ 7:00 PM with the exception of the June meeting being the 1<sup>st</sup> Tuesday @ 7:00 pm due to the Raccoon Fireman's Fair. The regular Supervisor's meetings will be held at the Raccoon Township Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised. Advertised on 12/05/2023.
17. **Set work session meeting nights and time for 2024 if desired:** 4<sup>th</sup> Tuesday @ 7:00 PM, with the exception of the April being the 5<sup>th</sup> Tuesday. The work session meetings will be held at the Raccoon Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised. Advertised on 12/05/2023.
18. **Appoint Department Heads:**
  - a. Public Works
  - b. Police
  - c. Office
19. **Appoint Liaisons:**
  - a. Planning Commission
  - b. Recreation Board
  - c. Legal and Engineering
20. **Auditors Meeting Wednesday 1/3/2024:**
  - a. Appoint Supervisor to attend.
  - b. Recommend wages for Supervisors when working in any capacity for the Township- currently set at \$15.00/hour.
21. **2024 Mileage Rate:** Set 2024 mileage rate to IRS Mileage Rate for 2024 is \$0.67 cents/mile.
22. **Resolution #R-1-2024:** Setting 2024 Fire Hydrant Assessment at rate of \$25.00 and Penalty Rate of \$28.00.
23. **Resolution #R-2-2024:** Setting 2024 Uniformed Pension Contribution.
24. **Authorize Treasurer to process payments:** Motion authorizing the Treasurer to process payment for operational expenses, which are received after the regular monthly Supervisors' meeting and become due prior to the next Supervisors' meeting.
25. **Purchasing approval:** Motion to permit Public Works Director, Police Chief, Secretary-Treasurer to purchase supplies and equipment needed to keep departments functioning properly: up to \$200.00 with approval of one Supervisor, over \$200.00 with approval of two Supervisors, excluding emergency situations; all purchases to be assigned a PO number.
26. **Adjourn**